



City Council Chamber
735 Eighth Street South
Naples, Florida 33940

City Council Budget Review Workshop Meeting - July 26, 1994 - 5:00 p.m.

Mayor Muenzer called the meeting to order and presided.

ROLL CALL

ITEM 1

Present: Paul W. Muenzer, Mayor
Alan R. Korest, Vice Mayor

Council Members:
Ronald M. Pennington
Marjorie Prolman
Fred L. Sullivan
Fred Tarrant
Peter H. Van Arsdale

Also Present:

Dr. Richard L. Woodruff, City Manager
Maria J. Chiaro, City Attorney
William Harrison, Finance Director
Mark Thornton, Community Services Dir.
Mary Kay McShane, Human Resources
Director
Missy McKim, Community Development
Director
John Cole, Chief Planner
Stewart K. Unangst, Purchasing Agent
Anne D. Middleton, Finance Analyst
Voncile H. Whitaker, Customer Service
Office Manager
Janet Cason, City Clerk
Ralph Lacivita, Chief Accountant
Stanley Dykes, Data Processing Coord.

David Lykins, Recreation & Enterprise
Superintendent
Steve Copeland, Community Services
Analyst
Nick Long, Dockmaster
Terry Fedelem, Operations Superintendent
Kevin Rambosk, Asst. City Manager
Marilyn McCord, Deputy City Clerk

James Rideoutte
Edward Owen
Brad Estes
Eric Staats, Naples Daily News
Jystyna Ford, Naples Area Chamber of
Commerce
Other interested citizens and visitors

ITEM 2

RESPONSES TO OPEN ITEMS FROM MONDAY WORKSHOP

City Manager Woodruff distributed follow-up information as requested by Council at the July 25th Budget Review Workshop Meeting. (All information is in the original file for this meeting, in the City Clerk's Office.)

ITEM 3

FINANCE DEPARTMENT

Finance Director Bill Harrison reported that when he first came to the City three years ago, he found that the Finance Department may have had trouble within its management, but its staff was working well. He pointed out that the average Finance Department employees had 8.6 years of service with the City, which attests to the quality of work produced. Mr. Harrison thanked Council for the atmosphere they have established to make the City a fine place to work. He introduced Finance Department employees, who in turn provided a description of their responsibilities:

- Anne Middleton, Finance Analyst
- Ralph Lacivita, Chief Accountant
- Voncile Whitaker, Customer Service Office Manager
- Stanley Dykes, Data Processing Coordinator
- Stewart Unangst, Purchasing Agent

Each of the above-named employees provided detailed information about the positions in their divisions. It was noted during Purchasing Agent Unangst's presentation that City policy mandates that City employees do not accept gifts. Council directed further questions to Mr. Harrison, who will provide details to Council.

BREAK: 6:45 p.m. - 6:55 p.m.

ITEM 6

ADMINISTRATION

City Attorney

City Attorney Chiaro announced that this budget is less than that proposed last year. Personnel costs reflect a slightly less than 4% increase. The City Attorney indicated that there will be a reduction in the amount of outside legal assistance needed.

City Clerk

City Clerk Janet Cason reported that recodification of the City Code of Ordinances, Charter, and

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Comprehensive Development Code was complete. It was noted that monies collected from the sale of documents goes into the City's General Fund. Mrs. Cason explained that changes in personnel assignments had been made. Election expenses came out of the Non-Departmental budget. Mayor Muenzer brought attention to Mrs. Cason's Third Sustaining Membership award, which was presented to her by the International Institute of Municipal Clerks.

Mayor and Council

The budget for this department was reviewed. Mayor Muenzer requested that Council Members obtain his approval for travel and per diem expenditures.

ITEM 4

COMMUNITY SERVICES, BEACH FUND, CITY DOCK FUND

Community Services Director Mark Thornton introduced his staff members present, who in turn presented information and answered questions from Council. City Manager Woodruff emphasized the importance of maintaining the beauty of Naples, and asked that anyone who noticed an area needing attention contact him.

The City Dock budget reflects an increase in revenue, and Dr. Woodruff commented that today the Dock is a very professionally operated, quality marina.

Permit approval must be obtained from the State before renovations can begin at the City Pier. Those renovations will take approximately five months; it is anticipated that the work will begin in the spring of 1995.

ITEM 5

COMMUNITY DEVELOPMENT, DOWNTOWN REDEVELOPMENT, TAX DISTRICTS

Chief Planner Cole described what each position is responsible for in the Community Development Department. Community Development Director McKim reported that staff continually maintains property files; any property that has had any action by Council or has obtained a building permit has its own property file.

Moorings Taxing District

The Moorings Bay Taxing District Advisory Board will be asked its opinion about reducing the millage rate. Once it is determined what will be forthcoming from Tourist Development Funds, Council will be able to make a decision about the millage.

Human Resources Department

Human Resources Director Mary Kay McShane answered Council's questions and noted that there would be no change in the number of employees in her department.



City of Naples

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Convened 5:00 p.m. / Adjourned 9:35 p.m.

OTHER FUNDS

The following Funds were briefly reviewed:

- . Community Redevelopment Agency Special Revenue Fund
- . Risk Management Fund
- . Health Benefits Fund
- . Non-Departmental

In conclusion, Finance Director Harrison said that a general ad valorem rate of 1.18 is being recommended. By State law, the City

Manager must certify the maximum millage by a particular date. That will prohibit Council from raising the millage any higher, however, the rate could be decreased.

City Manager Woodruff thanked staff and Council for a successful series of budget review meetings.

ADJOURN: 9:35 p.m.

PAUL W. MUENZER, MAYOR

Janet Cason
City Clerk

Marilyn A. McCord
Deputy City Clerk

These minutes of the Naples City Council were approved on August 3, 1994.

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